

NEDERLAND ECONOMIC DEVELOPMENT CORPORATION

Minutes August 21, 2024

MEETING

A meeting of the Nederland Economic Development Corporation was called to order at 4:30 p.m. at the Nederland Economic Development Corporation, 1519 Boston Avenue, by President Bret Duplant.

QUORUM

Board members present: Bret Duplant, Billy Wayne Doornbos, Mitch Macon, Kasey Taylor, Don Albanese, Billy Neal, Anthony Toups.

Others present Kay DeCuir Nederland EDC Executive Director, Maggie Guillot, Nederland EDC Admin. Asst., Jim Wimberley, Nederland EDC Attorney, and Cheryl Dowden, Nederland EDC Finance Manager.
Absent: None.

INVOCATION AND PLEDGE

Bret Duplant gave the Invocation and led the Pledge.

MINUTES

A motion was made by Don Albanese and seconded by Billy Neal to approve the minutes of the July 17, 2024 meeting.

Motion Carried

Ayes: Billy Wayne Doornbos, Mitch Macon, Kasey Taylor, Don Albanese, Billy Neal, Bret Duplant.

Absent: None.

Abstain: Anthony Toups.

Noes: None.

EXECUTIVE SESSION

The regular meeting was recessed at 4:31 p.m. by President Bret Duplant for the purpose of conducting an Executive Session of the Nederland Economic Development Corporation, as authorized by the Texas Government Code Chapter 551.087 Deliberations regarding Economic Development Incentives; Texas Government Code Chapter 551.071 to discuss litigation and/or legal advice; Texas Government Code Chapter 551.072 to discuss acquisition, exchange and/or release of property; Texas Government Code Chapter 551.074 Personnel Matters-Executive Director.

RECONVENE

The regular meeting was reconvened by President Bret Duplant at 5:15 p.m. announced no action was needed on Texas Government Code Chapter 551.087 Deliberations regarding Economic Development Incentives; no action was needed for Texas Government Code Chapter 551.071 to discuss litigation and/or legal advice; no action was needed for Texas Government Code Chapter 551.072 to discuss acquisition, exchange and/or release of property and action was needed for Texas Government Code Chapter 551.074 Personnel Matters-Executive Director.

A motion was made by Kasey Taylor and seconded by Don Albanese to approve a monthly car allowance to the Executive Director in the amount of \$600.00 (six hundred dollars 00/00). This allowance will go in effect September 1, 2024.

Motion Carried

Ayes: Bret Duplant, Billy Wayne Doornbos, Billy Neal, Don Albanese, Kasey Taylor, Mitch Macon, and Anthony Toups.

Absent: None.

Noes: None.

PRIDE

A motion was made by Billy Wayne Doornbos and seconded by Mitch Macon to approve a PRIDE incentive for signage in the amount of \$946.30 (nine hundred forty-six dollars 30/00) for Dude's Food located at 2119 Nederland Avenue, Nederland, TX. 77627 for a total project of \$1,892.60 (one thousand eight hundred ninety-two dollars 60/00).

Motion Carried

Ayes: Bret Duplant, Billy Wayne Doornbos, Billy Neal, Don Albanese, Kasey Taylor, Mitch Macon, and Anthony Touns.

Absent: None.

Noes: None.

FINANCIALS

Cheryl Dowden, Nederland EDC Finance Manager, presented the financials.

COMMUNICATION

The Director shared the following with the Board;

- Last board meeting in July, Billy Wayne Doornbos asked the Nederland EDC to get quotes on insurance for vehicles of the staff at Nederland EDC. We currently have D&O Liability Insurance coverage but will continue to shop for better coverage and rates to be presented at the next meeting. We are waiting on quotes for General Liability, Hired & Non-Owned Auto Liability, Directors & Officers Liability and Employment Practices Liability.
- Once Off Boston Development gets power in approximately 3 weeks, we can start moving along with finishing the development.
- Nederland EDC started accepting vendor applications on August 15. We now have 46 vendors out of the 121 vendors allowed for Fall Market Day to be held on October 19.
- Port-A-Potties and barricades have been ordered for the concert series and Fall Market Day.
- The Director will be attending the TEDC conference this fall. We were nominated for the TEDC award by Small Business Development Center for the Off Boston Development.
- The commercial for the concert series is free with 12News because of us purchasing a commercial for the Fall Market Day and working with them so often. The commercial for the Fall Market Day is announcing the day, time, and location.
- For the Celebration of Businesses, each will get to announce how long they have been in business in Nederland. The Director will pick up the awards tomorrow, and we will mail out the invitations 30 days before the celebration.
- August 6, the NEDC held a workshop at First Baptist Church Nederland with the COVID Grant the NEDC received a few years ago. It went really well with 10 participants. We are partnering with the Port Arthur Chamber to have a workshop on Quick Books for November 14. It will be held at the regional airport.
- Boots and Bulls is September 26, NEDC has a table.
- The bank drive-thru had a window broken a few weeks ago. The Nederland Police Department notified us of this and we had a contractor patch up the window until we can have the bank drive-thru torn down. The Director will get quotes on demolition and will let the Board know.

ADJOURN

There being no further business, a motion was made by Kasey Taylor and seconded by Anthony Touns to adjourn the meeting at 5:32 p.m.

Motion Carried

Ayes: Bret Duplant, Billy Wayne Doornbos, Billy Neal, Don Albanese, Kasey Taylor, Mitch Macon, and Anthony Touns.

Absent: None.

Noes: None.



Bret Duplant, President



Billy Wayne Doornbos, Vice President or Mitch Macon,
Sec/Treasurer